

**THE MINUTES OF THE
NORFOLK ARCHITECTURAL REVIEW BOARD
MAY 23, 2016**

On May 23, 2016 at 4:00 p.m., a meeting of the Norfolk Architectural Review Board was held in the 10th Floor Conference Room, City Hall Building. Those in attendance were:

MEMBERS PRESENT:

Ms. Gustavson (Chairman), Mr. Rutledge, Mr. Glenn, Mr. Lyall, Mr. Gould

MEMBERS ABSENT:

Mr. Klemt, Mr. Thomas, Ms. Pollard, Mr. Hoffler

STAFF:

Ms. McBride, Mr. Newcomb, Mr. Tajan

I. Call to Order

Ms. Gustavson called the meeting to order.

II. Roll call

Mr. Newcomb called the roll. (Quorum present)

III. Consent Agenda

a. Meeting minutes – May 9, 2016

Mr. Rutledge made a motion to approve the minutes as presented. Mr. Lyall seconded the motion. The Board voted aye.

b. 617 Boissevain Avenue – Amend a previously approved COA

Mr. Lyall asked that the item be removed from the consent agenda.

IV. Continued Applications (None)

V. Certificate of Appropriateness Ghent Historic District

- a. 627 Boissevain Avenue – Install an ADA ramp, gates & window bars

No action taken. The application was continued.

Drawings and photographs were presented and Ms. McBride reviewed the application. The applicant proposed the following: add an ADA ramp to the rear of the west elevation; convert a window to a door for an ADA ramp access; add two decorative metal gates with black mesh screening along either end of the east elevation; and install black decorative metal security bars on select windows on the east elevation.

The Board discussed the ramp and landing, the four-panel wood panel door, and the location for windows with security bars. It was noted that a landscaping plan must be submitted.

The Board asked that the application be continued so that the applicant can present the application to the Ghent Neighborhood League for their input. Ms. Collins appeared before the Board and asked that the application be put on the next consent agenda after the Ghent Neighborhood League's review. Ms. Reynes relayed that the next Ghent Neighborhood League meeting is June 1st.

- b. 617 Boissevain Avenue – Amend a previously approved COA

Drawings and photographs were presented for review. Ms. McBride stated that the Board had approved the paneled columns and turned balustrades on the front and rear, but they requested that the applicant install an overhang. Proposed amendments include: adding a bracket and changing the columns and balustrades.

Mr. Yarow appeared before the Board and asked to make additional changes to columns, balustrade, dormer, and bracket. The Board members expressed concern that the applicant did not submit new drawings detailing the additional changes. Mr. Yarow stated that an architect on the Ghent Neighborhood League committee suggested raising the brick columns. Ms. Reynes confirmed that the Ghent

Neighborhood League discussed everything but the dormer and cap.

Mr. Rutledge made a motion to approve the amended application as follows: a) that the three columns on the front of the house will be 10-inch-square plain columns with a base and crown as shown on the drawings, b) that the newel post on the front elevation will mimic the columns as a square not-impained newel post, c) all three brick piers on the rear elevation will be raised to 40 inches above the floor line, so the balustrade railing can engage in those piers; and they will have rowlock brick caps, d) the porch roof on the rear elevation will be supported with a bracket in a similar fashion as the house at 619 Boissevain Avenue, and e) on the side elevation, remove the vertical battens on the sides of the dormers. Mr. Glenn seconded the motion. The Board voted aye.

Downtown Historic Overlay

- a. 437 Granby Street – The Barrel Room – Storefront renovation
(Withdrawn by Applicant)
- b. 400 Granby Street – Remove pillars and fencing at parking lot entrance, add a dog run to the lawn area

Drawings and photographs were presented and Ms. McBride reviewed the application. The applicant proposed removal of existing metal fencing, stucco piers and gates located on either side of the parking lot. A dog run is proposed to be added into the green space adjacent to the parking lot. A new perimeter fence 4 feet in height will be installed with an entrance gate recessed from Granby Street and a double locked gate at the back of the lawn. The fence will be a black aluminum ornamental. Landscaping plans and furnishing information were submitted.

Mr. Baines and Mr. Speidel appeared before the Board to present the dog run portion. Ms. McBride stated that it was submitted as one package but they can separate the dog run portion from the submission. She noted that the applicant for the fencing and railing was not present.

Mr. Speidel stated that they will use either stone dust or a K-9 Astro Turf depending on the city's budget and contractual issues. A material sample was presented. The proposed Astro Turf has a woven feature that makes it sturdier than a normal Astro Turf. It also has a heat block and is anti-microbial.

Mr. Lyall made a motion to approve the application as presented. Mr. Glenn seconded the motion. The Board voted aye.

VI. Design Review

- a. 6282 Northhampton Boulevard – Norfolk Premium Outlets – Sign encroachments
(Continued by Applicant to 6/6/16)
- b. 180 E. Evans Street – Therapeutic Rec Building – Door & window modification

Drawings and photographs were presented and Ms. McBride reviewed the application.

An addition was recently added to the building. The proposed alterations are on the north and south elevations. The windows to be replaced are located in the older portion of the building and they will match the recent addition windows. The existing door will be replaced with a full-lite door that matches the doors in the recent addition. On the north elevation the multi-paned unit will be removed and block will be toothed in to match the elevation around the opening.

Mr. Schnesker appeared before the Board. He noted that the replacement windows are aluminum storefront windows.

Mr. Rutledge made a motion to approve the application as presented. Mr. Lyall seconded the motion. The Board voted aye.

VII. Landmark Designation

- a. 6651 Talbot Hall Court – Talbot Hall Landmark Historic District

Ms. McBride reported briefly on the sub-committee meeting. She noted that an extensive file detailing the research was provided to Board members through the drop box. In addition, she presented historical photographs and reviewed the easements. She noted that the Landmark Designation is subordinate to the easements.

Ms. Roth-Taylor appeared on behalf of the Talbot Park Civic League. She stated that the civic league would be addressing the issue tomorrow night at their meeting.

Mr. Rutledge made a motion to recommend approval of the Talbot Hall Landmark designation for 6651 Talbot Hall Court. Mr. Glenn seconded the motion. The Board voted aye.

VIII. Discussion

- a. 601-09 36th Street – Newport Manor – New construction multi-family (55 units)
(Continued by Applicant to 6/6/16)
- b. 2700-60 E. Princess Anne Road – Broad Creek Library – New construction library

Drawings, photographs, floor plans and a site plan were presented for review. Mr. Schnesker appeared before the Board and provided a 3-D model of the project. He added that the architecture has not changed; however, they are tweaking internal spaces such as mechanical rooms, children's programming areas and staff support areas. He stated that the 3-D model is an accurate representation of the site.

The library will connect to the school, but they are still sorting out code requirements. The covered connection between the school and library appears as 20 feet but could extend to as much as 24 feet. The school also has its own library space.

The Board approved the design concept and asked to see material samples, landscaping and signage.

- c. Storm water management displays in the Arts District

Mr. Tajan relayed that there will be a workshop on June 4th regarding projects to address rainwater flooding in our neighborhoods. The event will showcase project ideas and provide guidance on how to get started with small-scale flood mitigation projects at the lot, block and neighborhood scale. He provided photographs showing some of the projects that will be on display in the Arts District.

Staff anticipates that businesses and individuals will want to create similar projects. As staff moves forward it is appropriate for the Board to consider whether to establish Design Guidelines because some of these projects will be visible from city rights-of-way. Staff is also seeking guidance on whether the Board wants to review these projects or if they should be reviewed administratively.

Mr. Glenn suggested staff research what other jurisdictions are doing and if they have established Guidelines. Mr. Gould suggested that Portland, Oregon should have some good examples. Ms. Gustavson noted that there is a house on Boissevain Avenue in Chelsea that has some captured rainwater treatments.

Ms. Miller added that the examples in the photographs are going to be installed behind properties on Magazine Lane and they will be in place for 90 days; the property owners will be responsible for maintaining them. In addition, she noted that a bioswale will be installed on Olney Road.

IX. Public Comments

Ms. McBride introduced Ms. Taylor from the Campostella Heights Civic League and she stated that they are considering becoming a locally designated historic district. Representatives from the civic league will be sitting in on some of the Architectural Review Board meetings. Ms. Reynes invited Ms. Taylor to the Ghent Civic League meeting on June 1st so she could see how projects in the Ghent Historic District are reviewed.

Ms. Reynes thanked Planning staff and Board members for moving forward with water management and hazard mitigation initiatives. She also reported briefly on a meeting with Secretary of Natural Resources, Ms. Ward.

X. New Business

a. Elements of Design

Ms. McBride reported that the sub-committee met last week and crafted the following list for consideration:

- Architectural Style
- Form – plan configuration, roofline
- Massing – number of stories, ells, wings
- Façade organization – symmetrical, asymmetrical, number of bays
- Fenestration – types of doors and windows and their organization
- Materials – visible materials including foundations, walls, roofs
- Character defining details – cornices, woodwork, iron work, elements specific to a certain style
- Other elements – porches, chimneys, unique features
- Additions
- Site context
- Outbuildings, secondary resources

Mr. Glenn and Mr. Taylor suggested adding landscaping to site context.

XI. Old Business

State & National Register Nomination

- a. Virginia National Bank Headquarters Historic District – Potential State & National Historic District

Photographs were presented for review. Ms. McBride stated that the owner of the building is seeking the designation and would like support from the Architectural Review Board. A public hearing was held recently at the building, which was designed by Skidmore Owings & Merrill.

Mr. Rutledge made a motion to support the designation. Mr. Glenn seconded the motion. The Board voted aye.

XII. Approval of the minutes: May 9, 2016 (Approved on consent)

XIII. Adjournment

There being no further business to discuss, the meeting adjourned at 6:30 p.m.

Respectfully submitted,

Dolores R. Cloud

Dolores R. Cloud, Deputy City Clerk/Stenographic Reporter